

CHANDIGARH ADMINISTRATION
DIRECTORATE OF FINANCE & ACCOUNTS
o/o PRINCIPAL ACCOUNTS OFFICE
CHANDIGARH SECRETARIAT, SECTOR-9, CHANDIGARH

Endst. No. CA/PrAO(Comp.)/DF&A/DDO-2026/

Dated:

In supersession of all the previous orders, a copy of order Endst. No. 612465-DSE-UT-5(1)03-IV/5565 dated 08/10/2026 the following Head of Government Schools are here by declaring as **Drawing and Disbursing Officer (DDO)** is forwarded to **Pay and Accounts Officer-I (Receipt and Payment Section), Sector 17, U.T. Chandigarh** with the request to honor all the bills as and when presented by the following Drawing and Disbursing Officer in respect of the Heads authorized to operate. All checks as required under **CAM/ G.F.R /Receipt & Payment Rules** may be exercised before allowing the claims:

Sr. No.	Name of the School of which DDO Powers to be delegated	Name of the Officer and School to whom the DDO Powers are delegated
1	Govt. Model Sr. Sec. School, Sector- 8, UT, Chandigarh	Principal, Govt. Model Sr. Sec. School, Sector- 8, UT Chandigarh
2	Govt. Model High School, Sector- 19 D, Chandigarh	Principal, Govt. Model Sr. Sec. School, Sector- 19C, UT, Chandigarh

This issue with the approval of competent authority.

—Sdr
Section Officer (SAS)
O/o Principal Accounts Office,
Chandigarh Secretariat, U.T. Chd.

Endst. No. CA/PrAO(Comp.)/DF&A/DDO-2026/ 1964

Dated: 9-10-26

A copy is forwarded to the following for information and necessary action: -

1. The Director School Education, U.T. Chandigarh.
2. The Pay and Accounts Officer-I (GPF/Pension Section), Sector 17, U.T. Chandigarh.
3. The District Education Officer, U.T. Chandigarh with the request to circulate a copy of this order to the concerned Head of schools.

No. 11152/A-4/DEO/UT/2026/

Dated: -

4. Computer Programmer, Printing & DDO Print Office, Chandigarh Secretariat, U.T. Chd. & GMHS-19/D, U.T. Chd. for information & further necessary action in the matter.

D/A:- Letter in original.

Labbh
09/10/26
Section Officer (SAS)
O/o Principal Accounts Office,
Chandigarh Secretariat, U.T. Chd.
U.T. Chandigarh.

ENDORSMENT-2026

CHANDIGARH ADMINISTRATION

EDUCATION DEPARTMENT

ORDER

In supersession of all previous orders regarding DDO Powers, it is ordered that the heads of following Govt. Schools will exercise the powers of Drawing and Disbursing Officer in respect of Govt. Schools mentioned against each with immediate effect: -

Sr. No.	Name of the School of which DDO Powers to be delegated	Name of the Officer and School to whom the DDO Powers are delegated
1	Govt. Model Sr. Sec. School Sector-8, UT, Chandigarh	Principal, Govt Model Sr. Sec. School Sector-8, UT, Chandigarh
2	Govt. Model High School Sector-19D, Chandigarh	Principal, Govt. Model Sr. Sec. School Sector-19C, UT, Chandigarh

The above Officers may also be allowed to operate the following head of accounts: -

- i) "2202-General Education-01-Elementary Education-001-Direction and Administration-01-00-01-Salaries-01-00-02 Wages-01-00-06 Medical Treatment-01-00-13 Office Expenses-01-00-21-M&S-01-00-26 Adverting and Publicity-01-00-27-Minor Works-01-00-29-Repair and Maintenance-01-01-05-Rewards-01-01-07 Allowances-01-01-08 Leave Travel Concession-01-01-16-Publications-01-01-19 Digital Equipment-01-01-49-Other Revenue Expenditure".
- ii) "2202-General Education-02-Secondary Education-109-Govt. Secondary Schools-03-Secondary Schools-03-00-01-Salaries-03-00-02 Wages-03-00-05-Rewards-03-00-06-Medical Treatment- 03-00-13 -Office Expenses-03-00-19 Digital Equipment-03-00-21-Supplies and Material-03-00-28-Professional Services-03-00-29-Repair and Maintenance-03-03-07-Allowances-03-03-08-Leave Travel Concession-03-03-49-Other Revenue Expenditure".
- iii) PLA account (8443).
- iv) 4202-Capital Outlay on Education, Sports, Arts and Culture 01-General Education-201 General Education-01 Building -00-52-Machinery and Equipment.
- v) 4202-Capital Outlay on Education, Sports, Arts and Culture 01-General Education-201 General Education-01 Building -00-71-ICT Equipment.
- vi) 2236-Nutrition-02-Distribution of Nutrition Food and Beverages-102-MDM-01-00-49-Other Revenue Expenditure.
- vii) 2202-General Education-02-Secondary Education-105-Teachers Training-05-Vocational Courses-05-00-01-Salaries-05-00-05-Rewards-05-00-07-Allowances-05-00-21-Supplies and Material-05-01-08-Leave Travel Concession.

Dated Chandigarh, the
8th October, 2026

Nitish Singla, PCS
Director School Education,
Chandigarh Administration

Endst. No.612465-DSE-UT-5(1)03-IV/SS65

Dated:- 8/10/26

- A copy is forwarded to the following for information and necessary action:-
1. The Principal Accounts Officer, Directorate of Finance and Accounts, Chandigarh Administration.
 2. The Pay and Accounts Officer-I, Central Treasury, Sector-17, UT, Chandigarh.
 3. The District Education Officer, U.T., Chandigarh.
 4. The Principal/Head of the concerned School.

Deputy Controller(F&A),
Department of School Education,
Chandigarh Administration